

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Wednesday, October 17, 2018
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Lori Altman, Chief Clerk/Human Resources
Michael English, County Solicitor
Joyce Ainsworth, Human Services
Steve Bicehouse, Emergency Services
Shari Brewer, Elections
Ann Brown, Commissioners/ Human Services
John Campbell, Facilities & Operations
Joe DeMore, Warden
Mark Gordon, Planning & Economic Development
Beth Herold, Area Agency on Aging
Ben Holland, Controller
Tom Holman, Court Administration
Donna Jenereski, Drug & Alcohol
Charlie Johns, Children & Youth Services

Sheryl Kelly, Recycling & Waste Mgmt.
Wendy Leslie, CDBG
Diane Marburger, Treasurer
Lori Shah, Administrative Asst.
Maria Thomas, Recording Admin. Asst.
Jim Venturini, Information Technologies
Lance Welliver, Parks & Recreation

Visitors:

Chris Brewer, Dinsmore & Shohl
Kiana Tralongo, HRG

Media:

Paula Grubbs, Butler Eagle
Kayla Molczan, Butler Radio

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:18 a.m. on Wednesday, October 17, 2018, in the Public Meeting Room.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the September 12, 2018 Agenda-Setting Minutes, the September 19, 2018 Public Meeting Minutes and the September 26, 2018 Special Public Meeting Minutes. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATIONS

None.

OLD BUSINESS

None.

BOARD OF ELECTIONS

- A. Shari Brewer requested approval to appoint Regis Young to the Computation Return Board for the 2018 Election Year.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

NEW BUSINESS

A. Planning – Economic Development

1. Mark Gordon requested approval of Ordinance No. 2018-3 authorizing the incurring of non-electoral debt in an amount not to exceed \$10,000,000 for the purpose of funding the Butler County Infrastructure Bank Approval of Summary Notice and the Ordinance for the financing of the BCIB Projects. Mr. Gordon introduced Chris Brewer of Dinsmore & Shohl who spoke about the Infrastructure Bank.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

B. Emergency Services

1. Steve Bicehouse requested approval to apply for EMPG grant in the amount of \$102,161, which pays for 50% of salary and benefits for two positions in Emergency Services.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mr. Bicehouse requested approval of agreement with OnSolve LLC in the amount of \$12,500 for County-based mass notification system, with authorization for Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

The following item was added to today's agenda:

3. Mr. Bicehouse requested approval to accept the Pennsylvania Emergency Management Agency Radiation Emergency Response Fund Grant in the amount of \$6,977.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

C. Facilities & Operations

1. John Campbell requested approval of add-on to existing Iron Mountain contract for offsite hard drive & tape destruction, with authorization for Chairman to sign. Mr. Campbell reported this agreement runs through May 31, 2019.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

D. Human Resources

1. Lori Altman requested approval to extend agreement with Vision Benefits of America (VBA & VBA II) for additional 24 months from January 1, 2019 through December 31, 2020 with no increase, with authorization for Chairman to sign. Amounts are \$6.83 per single, and \$15.25 per family.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

E. Human Services

1. Ann Brown requested approval to appoint Brandon Savochka to replace Joyce Ainsworth as the Mental Health/Intellectual Disabilities representative on the Southwest Behavioral Health Management Board of Directors.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Ms. Brown requested approval of the following Human Services contract amendments:
 - a. PA Department of Community and Economic Development -- Amendment #1 to Contract #C000065792: Original deadline date of November 30, 2018 for all project activities is extended to May 10, 2021. The total amount of the contract shall remain \$300,000.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- b. CSBG Contracts (see Attachment Book for details), as follows:
 - i. Center for Community Resources
 - ii. Catholic Charities
 - iii. Children's Center
 - iv. Voice
 - v. Lighthouse
 - vi. Blind Association

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Ms. Brown requested approval of the following Human Services Contracts for FY 2018-2019 (see Attachment Book for details):
 - a. The Arc of Butler County
 - b. HCQU (Health Care Quality Unit)
 - c. Center for Community Resources

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

F. Human Services – Drug & Alcohol

1. Ann Brown requested approval of FY 2018-19 Treatment, Intervention & Prevention Contracts with Positive Recovery Solutions (see Attachment Book for details).

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Ms. Brown requested approval to appoint Rachel Pazzaglia to the Drug & Alcohol Advisory Board for term of September, 2018 through September, 2021.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

G. Human Services – Children & Youth Services

1. Ann Brown requested approval of the following contracts with Butler County Children and Youth/Juvenile Probation for the period of July 1, 2018 – June 30, 2019 (see Attachment Book for details):
 - a. Adoption Connection
 - b. Dr. Eric Bernstein
 - c. Big Brothers/Big Sisters of Butler County (Ms. Brown noted this is a six month contract.)
 - d. Justice Works Youth Care Inc.
 - e. Lifesteps
 - f. MHY Family Services

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

The following item was added to today’s agenda:

H. Human Services – Area Agency on Aging

1. Beth Herold requested approval of Agreement with Attorney Lynn Patterson for Protective Services.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

I. Information Technologies

1. Jim Venturini requested approval of contract with Candoris in total amount of \$199,534.49 to upgrade the County solution to Dell’s Dell Network Attached Storage Solution, with authorization for Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

J. Parks & Recreation

1. Lance Welliver gave an update on Evans City Pool Project. Mr. Welliver reported they have begun demolition of the pool area and pump room. He also provided an update on pressure test results.

K. Planning – CDBG

1. Wendy Leslie requested approval of the following 2018 CDBG Application items:
 - a. Approval to submit to the PA Dept. of Community & Economic Development the 2018 CDBG application in the amount of \$789,349 on behalf of the County of Butler and the 4 entitlements of Jefferson, Penn, Slippery Rock, and Summit Townships.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- b. Approval to adopt Resolution 2018-23, Fair Housing Resolution to appoint the Chairman of the Board of Commissioners as the County's Fair Housing Officer.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- c. Approval of Resolution 2018-24, Resolution of Filing for the filing of the application of 2018 CDBG funds and the Counties 4 entitlements, with authorization for Chairman to sign the applicable CDBG paperwork and includes the approval of the County's 3 year plan, Disclosure Report, Statement of Assurances, and all other applicable documents.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- d. Approval of Resolution 2018-25, to readopt the updated MBE/WBE Plan, Anti-Displacement and Relocation Plan, Citizens participation Plan, Citizens Complaint Policy, Fair Housing Plan, and Section 504 Plan all in accordance with the code of federal regulations for the CDBG, HOME, and ESG programs.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Ms. Leslie requested approval to enter into Cooperation Agreement with the Redevelopment Authority of the County of Butler for the 2017 HOME Grant in the amount of \$250,000. Contract dates are May 16, 2018 to May 15, 2021.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Ms. Leslie requested approval of Harrisville Borough Storm water Sidewalk/curb cuts project change order decreasing the contract with McMurdy Trucking and Excavating, LLC by \$12,983.88 to delete a portion of the storm water project requested by the Borough at this time. Original Contract \$123,639, contract price including change order \$110,655.12.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

4. Ms. Leslie requested approval of Summit Township McGrady Hollow Road change order to decrease the contract with Shields Asphalt Paving by \$5,131.02 to allow the Township to finish the rest of the project themselves. Original Contract \$223,845.99, contract price including change order \$218,714.97.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

The following item was added to today's agenda:

L. Planning – Recycling & Waste Management

1. Sheryl Kelly requested approval for Chairman to sign License Agreement for recycling collection software for the Blind Association.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

M. Prison

1. Warden Joe DeMore requested approval of Memorandum of Mutual Aid Agreements with both Mercer County and Lawrence County, with authorization for Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Warden DeMore requested approval of Memorandum of Understanding with Franklin County at a rate of \$60 per day, per inmate.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Warden DeMore requested approval of Third Amendment to Master Services Agreement with Securus.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

4. Warden DeMore opened the bid for Contraband Detection System received from Mentrasons Inc. in the amount of \$12,176.68 per unit. The Warden requested approval of the bid as received, noting that there will be four units.

Commissioner Boozel made the motion to approve (pending solicitor review); seconded by Commissioner Geyer. The motion carried unanimously.

N. Treasurer

1. Treasurer Diane Marburger requested approval of Outdoor Advertising Agreement with America First Enterprises LLP, D.B.A. Oliver Outdoor in the amount of \$11,075, with authorization for Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

O. Commissioners

1. Solicitor Michael English requested approval of Resolution No. 2018-18 Directing the Recorder of Deeds to Collect Additional Recording Fees for the Express Purpose of the Demolition of Blighted Property Within the County. The Recorder of Deeds will collect an additional fee of

\$15 for each recorded deed and mortgage which will be dedicated to the demolition of blighted properties within the County.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Solicitor English requested approval of CAPS/AVANCO Settlement Agreement and Mutual Limited Release.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

BUDGETARY TRANSFERS

Chairman Osche asked for a motion to approve the budgetary transfers. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

RATIFICATION OF PERSONNEL TRANSACTIONS

Chairman Osche asked for a motion to ratify personnel transactions. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

TRAVEL REQUESTS

Chairman Osche asked for a motion to approve the travel requests. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

REQUISITIONS

Chairman Osche asked for a motion to approve the requisitions. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

CHECK REGISTER

Chairman Osche asked for a motion to approve the check register. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

The minutes were suspended for conference time with the media. Following media questions, the minutes resumed.

PUBLIC COMMENT ON GENERAL ITEMS

None.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Geyer made the motion, seconded by Commissioner Boozel. The motion carried unanimously. The meeting adjourned at 11:20 a.m.

Respectfully submitted,

Maria Thomas
Recording Administrative Assistant
Approved: November 28, 2018

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT AGENDA-SETTING MEETING: **Wednesday, November 14, 2018 at 10AM**
Public Meeting Room, 1st Floor

NEXT PUBLIC MEETING: **Wednesday, November 28, 2018 at 10AM**
Public Meeting Room, 1st Floor

Public Meeting Calendar is available online at <http://www.co.butler.pa.us/>

The purpose of the agenda-setting meeting is to discuss matters of importance which may come before the Board of Commissioners for official action at the following public meeting. The attachments and documents for the agenda-setting meeting are subject to change before the time of official action or adoption.