

It is the policy of the Court of Common Pleas of Butler County, Pennsylvania to comply with the Public Access Policy of the Unified Judicial System (UJS) of Pennsylvania: Case Records of the Appellate and Trial Courts. Pursuant to the policy, the Butler County Court provides the following clarification to Section 1 of the UJS's Public Access Policy.

## **Section 1.0 Definitions**

*Custodian* – official keeper of court records.

*What is Confidential Information* – Confidential information may include, but is not limited to...

- Social Security Numbers
- Financial Account Numbers
- Driver License Numbers
- State Identification Numbers
- Minors' names and dates of birth, except when charged as a defendant in a criminal matter
- Abuse victim's address and other contact information in family court actions as defined by Pa.R.C.P. No. 1931(a)

\*Refer to the Public Access Policy for a full listing of confidential information

*What is a Confidential Document* – A confidential document may include, but is not limited to...

- Financial Source Documents
- Minors' educational records
- Medical/Psychological records
- Children and Youth Services' records
- Marital Property Inventory and Pre-Trial Statement as provided in Pa.R.C.P. No. 1920.33
- Income and Expense Statement as provided in Pa.R.C.P. 1910.27(c)
- Agreements between parties as used in 23 Pa.C.S. 3105

\*Refer to the Public Access Policy for a full listing of confidential information

*What is the UJS* – Pennsylvania's Constitution provides for a Unified Judicial System (UJS), which is comprised of five court levels: 1) Magisterial District Courts, 2) Common Pleas Courts, 3) The Superior Court, 4) The Commonwealth Court and, 5) The Supreme Court. These courts are the Unified Judicial System of Pennsylvania.