

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting Agenda
Wednesday, December 27, 2017
10:00 AM

MINUTES

PRESENT

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Scott Andrejchak, Chief Clerk
Michael English, County Solicitor
Joyce Ainsworth, Human Services
Ann Brown, Human Services
Lori Shah, Administrative Asst.
Donna Jenereski, Human Services
Charlie Johns, Human Services
Janine Kennedy, Human Services
Benjamin Holland, Controller
Christopher Savage, Property and Revenue
Lance Welliver, Parks and Recreation
Steve Bicehouse, Butler County Emergency Services
Michael Slupe, Sheriff
Sarah Edwards, Register of Wills
Lori Altman, Human Resources

VISITORS

Randy Hanes, Motorola Solutions

MEDIA

Butler Eagle

CALL MEETING TO ORDER

Chairman Osche called the meeting to order at 10:25AM. Moment of silence was observed, followed by the pledge of allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the November 29, 2017 Agenda-Setting Minutes and the December 6, 2017 Public Meeting minutes. Commissioner Geyer made the motion, seconded by Commissioner Boozel. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATIONS

There were no proclamations issued or presentations made.

OLD BUSINESS

There was no old business.

NEW BUSINESS

A. Assessment & Tax Claim

1. Christopher Savage requested approval of an RBA Professional Data Systems Software Maintenance/Support Agreement for the period January 1, 2018 through December 31, 2018, covering both Assessment and Tax Claim.

Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

B. Emergency Services

1. Steve Bicehouse requested approval of Tower leases through Crown Castle for Garvin Rd, Swain Hill, and Whipporwill towers for \$2,750 per month.

Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

2. Steve Bicehouse requested approval to apply for the EMPG grant which pays for 50% of salary and benefits for 2 positions in Emergency Services

Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

3. Steve Bicehouse requested approval of grant award in the amount of \$16,756.30 for maintenance of the ESInet and shared CPE.

Commissioner Geyer made the motion, seconded by Commissioner Boozel. The motion carried unanimously.

4. Steve Bicehouse requested approval of a maintenance and SUA for the new radio system for 15 years, for a total of \$5,017,131.16.

Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

C. Facilities & Operations

1. Scott Andrejchak requested approval of an agreement with Simplex Grinnell for Fire Extinguisher Test and Inspection for three-year period from November 1, 2017 through October 31, 2020, with authorization for Chairman to sign.

Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

2. Scott Andrejchak requested approval of an agreement with Fire Fighter Sales & Service for Government Center Standpipe Water Flow Testing for onetime fee of \$1,552, with authorization for Chairman to sign.

Chairman Osche made the motion, seconded by Commissioner Boozel. The motion carried unanimously.

3. Scott Andrejchak requested approval of a five-year agreement with Clym Environmental Services, LLC for Infectious Waste Removal for period January 1, 2018 through December 31, 2022, with authorization for Chairman to sign.

Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

4. Scott Andrejchak requested an approval for change order 19(R1) – Uhl Construction.

Commissioner Geyer made the motion, seconded by Commissioner Boozel. The motion carried unanimously.

D. Human Resources

1. Lori Altman requested approval of a first amendment to a Workplace Wellness Agreement with Butler Memorial Hospital.

Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

E. Human Services

1. Ann Brown requested approval of a contract with Southwest Behavioral Health Management to manage HealthChoices public behavioral health program, effective January 1, 2018 through December 31, 2020.

Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

2. Ann Brown requested approval of a lease with the Butler County Historical Society for 10 parking spaces for calendar year January 1, 2018 through December 31, 2018.

Commissioner Geyer made the motion, seconded by Commissioner Boozel. The motion carried unanimously.

3. Ann Brown requested approval of a contract with Catholic Charities from December 1, 2017 through November 30, 2018.

Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

F. Human Services – Drug & Alcohol

1. Ann Brown requested approval of White Deer Run contract amendment for July 1, 2017 through June 30, 2018.

Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

G. Human Services – Children & Youth

1. Ann Brown requested approval of contracts with Children and Youth Agency Guardians Ad Litem Sue Lope and Ron Thomas expiring December 31, 2018.

Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

H. Human Services – Community Action

1. Janine Kennedy requested approval to enter into a contract agreement with the Housing Authority of Butler County for the Emergency Residential Rehabilitation Program for term January 1, 2018 to December 31, 2018 and in the amount is \$75,000.

Commissioner Geyer made the motion, seconded by Commissioner Boozel. The motion carried unanimously.

2. Janine Kennedy requested approval to enter into Agreement with the following agencies funding trips under the Shared Ride Transportation Program, with term of July 1, 2017 to June 30, 2018:
 - a. Housing Authority of Butler County
 - b. The Care Center, Inc.
 - c. Area Agency on Aging

Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

3. Janine Kennedy requested approval to enter into a contract with Alliance for Nonprofit Resources for provision of services under the Welfare 2 Work (W2W) Transportation Program for a term starting July 1, 2017 through June 30, 2018.

Commissioner Geyer made the motion, seconded by Commissioner Boozel. The motion carried unanimously.

4. Janine Kennedy requested approval to amend the 2017/2018 contract with Alliance for Nonprofit Resources (ANR) for the provision of Shared Ride Transportation services.

Commissioner Geyer made the motion, seconded by Commissioner Boozel. The motion carried unanimously.

5. Janine Kennedy requested approval to enter into an agreement with Center for Community Resources for services provided under the HOPE program. The term of the contract is October 1, 2017 to September 30, 2018 and the amount \$170,394.

Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

6. Janine Kennedy requested approval to submit an electronic Single Application for Assistance to DCED to generate a 5-year Master Agreement for the Community Services Block Grant program, with authorization for Chairman to sign any documents necessary to submit the application.

Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

I. Prison

1. Sheriff Slupe requested approval of a memorandum of understanding with Franklin County.

Commissioner Booze made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

J. Sheriff's Office

1. Sheriff Slupe requested approval of an agreement with Adagio Health for Tobacco Enforcement subject to solicitor's approval.

Chairman Osche made the motion, seconded by Commissioner Booze. The motion carried unanimously.

K. Commissioners

1. Chief Clerk requested approval of Ordinance No. 2017-2, Joining the Butler Transit Authority as a Member of the Authority Pursuant to the Municipal Authorities Act of 1945.

Commissioner Booze made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

2. Chief Clerk requested approval of Resolution 2017-23 Levying General Purpose Millage of 21.402 Mills.

Commissioner Booze made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

3. Chief Clerk requested approval of Resolution 2017-24 Levying BC3 Millage of 2.935 Mills.

Chairman Osche made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

4. Chief Clerk requested approval of Resolution 2017-25 Levying Millage for Debt Purposes of 3.289 Mills.

Commissioner Booze made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

5. Chief Clerk requested approval of Resolution 2017-26 Adopting the 2018 Budget.

Commissioner Booze made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

6. Chief Clerk requested approval of Resolution 2017-27 Reaffirming Commitment of Capital Improvement Fund, Operating Reserve Fund and the Worker's Compensation Fund.

Commissioner Booze made the motion, seconded by Commissioner Geyer. Discussion ensued. Commissioner Booze made a motion to table, seconded by Commissioner Geyer. The motion to table was unanimous. Res 2017-27 tabled.

7. Chief Clerk requested approval of Resolution 2017-28 authorizing the issuance of Tax and Revenue Anticipation Note Series 2018 in the amount of \$7,000,000 at the rate of 2.13% per annum.

Commissioner Geyer made the motion, seconded by Commissioner Boozel. The motion carried unanimously.

8. Chief Clerk requested the reappointment of the following At Large Members to the Parks & Recreation Advisory Commission:
 - a. Dustin Drew, Manager Moraine State Park for three-year term ending December 31, 2020.
 - b. Pete Geis, Cranberry Township Parks and Recreation Department for three-year term ending December 31, 2020.

Commissioner Geyer made the motion, seconded by Commissioner Boozel. The motion carried unanimously.

9. Chief Clerk requested the appointment of Rebecca Plymale to the Butler County Federated Library System Board of Directors replacing Julie Dandoy for a three-year term from January 1, 2018 through December 31, 2020.

Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

10. Chief Clerk requested the appointment of Joyce Yasko to the Butler County Federated Library System Board of Directors replacing Kathy Pfeifer for a three-year term from January 1, 2018 through December 31, 2020.

Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously.

BUDGETARY TRANSFERS

Chief Clerk asked for a motion to approve budgetary transfers. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

RATIFICATION OF PERSONNEL TRANSACTIONS

Chief Clerk asked for a motion to ratify personnel transactions. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

TRAVEL REQUESTS

Chief Clerk asked for a motion to approve travel requests. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

REQUISITIONS

Chief Clerk Andrejchak asked for a motion to approve requisitions. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

CHECK REGISTER

Chief Clerk Andrejchak asked for a motion to approve the check register. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

Chairman Osche suspended the minutes for conference time with the media. Following media questions, the minutes resumed.

PUBLIC COMMENT ON GENERAL ITEMS

None

ADJOURNMENT

Chairman Osche called for a motion to adjourn. The motion carried unanimously. The meeting adjourned at 11:05AM.

Respectfully submitted,
Scott Andrejchak
Chief Clerk

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT AGENDA-SETTING MEETING: **Wednesday, January 10, 2018 at 10AM**
Public Meeting Room, 1st Floor

NEXT PUBLIC MEETING: **Wednesday, January 17, 2018 at 10AM**
Public Meeting Room, 1st Floor

FULL MEETING SCHEDULE AVAILABLE AT: <http://www.co.butler.pa.us/>

The purpose of the agenda-setting meeting is to discuss matters of importance which may come before the Board of Commissioners for official action at the following public meeting. The attachments and documents for the agenda-setting meeting are subject to change before the time of official action or adoption.