

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Wednesday, October 18, 2017
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Scott Andrejchak, Chief Clerk
Michael English, County Solicitor
Joyce Ainsworth, Human Services
Steve Bicehouse, Emergency Services
John Campbell, Facilities & Operations
Billie Jo Edwards, Area Agency on Aging
Amanda Feltenberger, Human Services
Beth Herold, Area Agency on Aging
Ben Holland, Controller
Tom Holman, Court Administrator

Wendy Leslie, Planning
Scott Roskovski, District Attorney's Office
Lori Shah, Administrative Asst.
Maria Thomas, Recording Admin. Asst.
Glenna Walters, Prothonotary

Visitor:

Dana Perkins

Media:

Paula Grubbs, Butler Eagle
Kayla Molczan, Butler Radio

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:02 a.m. on Wednesday, October 18, 2017, in the Public Meeting Room.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the minutes of the September 13, 2017, Agenda-Setting Meeting and the September 20, 2017, Public Meeting. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATIONS

Chief Clerk Scott Andrejchak read a proclamation recognizing Mental Health Awareness Week, October 1-7, 2017. Dana Perkins of Grapevine Center accepted the proclamation.

OLD BUSINESS

None.

NEW BUSINESS

A. Court Administration

1. Tom Holman requested approval of a Centralized Coordinating Entity for the naloxone distribution program sponsored by PCCD, with Mark Pepper appointed as the Centralized Coordinating Entity. Mr. Holman reported that 400 kits will be made available to eligible first responders over the next two years.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

B. District Attorney

1. Scott Roskovski requested approval of Addendum to Highway Safety Project Grant, with authorization for Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

C. Emergency Services

1. Steve Bicehouse requested approval of agreement with the State of Pennsylvania for Interoperability and Site Sharing of the Butler 01 site located in the State game lands near Boyers.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mr. Bicehouse requested approval of tower lease with Consolidated Communications for the Freeport site. Term is 5 years renewable starting at \$1,700/month.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Mr. Bicehouse requested approval of Resolution 2017-18 to enter into a Memorandum of understanding with the ICORRS group to share costs of the Core of the Radio system.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

4. Mr. Bicehouse requested approval of proposal with DQE to provide fiber to 7 sites for \$100,000 plus a recurring fee of \$425.00/month with 20 year term.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

5. Mr. Bicehouse requested approval of Lease Agreement with the West Sunbury Vol Fire Department to build a tower with a 20 year term, at \$500 per month, with a 2% increase per year.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

D. Facilities and Operations

1. John Campbell requested approval of Planned Equipment Maintenance Agreement with Cummins Inc. for preventative maintenance at the Prison on three generators for coverage period June 1, 2017 through May 31, 2020, with authorization for Chairman to sign. Year 1 amount is \$713.48; Year 2 amount is \$713.48; and Year 3 amount is \$731.82; three-year total amount is \$2,158.78.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mr. Campbell requested ratification of Change Order No. 3 with Uhl Construction Company, Inc. for Butler County Government Center Facade Renovations to change the five piers in front of the Government Center and Granit panels to Utility Brick and to change planters' brick to match new brick on building. There is no increase in amount.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Mr. Campbell requested ratification of Change Order No. 4 with Uhl Construction Company, Inc. for Butler County Government Center Façade Renovations effective September 27, 2017 in the amount of \$21,417.87.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Mr. Campbell requested approval of Change Order No. 7 regarding Courthouse time extension from October 31, 2017 to November 30, 2017, for bollard installation.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

E. Human Services – Area Agency on Aging

1. Billie Jo Edwards requested approval to enter into a Professional Service Agreement with The Center for Community Resources for the Pennsylvania Medicare Improvements for Patients & Providers Act (MIPPA) Partnership Pilot Program in the amount of \$17,656.66. The PA Department of Aging determined the recipients of the Program. There are no County funds involved.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

F. Human Services

1. Joyce Ainsworth requested approval of the following FY 2017-2018 Contracts (see Attachment Book for details):
 - a. Open Table
 - b. Lifesteps, Inc.
 - c. Butler County Children's Center

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

G. Human Services – Drug & Alcohol

1. Joyce Ainsworth requested approval to appoint Attorney Nicole Thurner-Kievit to the Drug and Alcohol Advisory Board for a three year term running from September, 2017 through September, 2020, replacing Ms. Bridget Kaiser.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Ms. Ainsworth requested approval for the following Contracts for July 1, 2017 through June 30, 2018 (see Attachment Book for details):
 - a. Another Way
 - b. Renewal Treatment Inc.
 - c. SpiritLife Inc.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

H. Human Services – Children & Youth Services

1. Joyce Ainsworth requested approval of the following reappoints to the Children & Youth Advisory Board for three-year terms:
 - a. Donna Jenereski; with current term expiring October 31, 2017.
 - b. Angela Schnur; with current term expiring October 31, 2017.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Ms. Ainsworth requested approval of Provider Agreement and a HIPAA Business Associate Agreement with Avanco International. These agreements are for the Child Accounting and Profile System (CAPS Case Management system) user fees for the period October 1, 2017 through June 30, 2018 in the amount of \$24,719.30.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

I. Human Services – Community Action

1. Joyce Ainsworth requested ratification of submission of the 2017/2018 Consolidated Capital Agreement with the PA Department of Transportation, as signed electronically by Chairman through the PENNDot E-Grants system. Butler County was awarded \$398,800 for FY 2017/2018 for the purchase of six vehicles and communications equipment for use in the Shared Ride Transportation Program.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

J. Information Technologies

1. On behalf of Jim Venturini, Chief Clerk Andrejchak requested approval of Service Agreement 9758 with Service Express, Inc. (sei) for hardware maintenance.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

K. Parks

1. On behalf of Gary Pinkerton, Chief Clerk Andrejchak requested approval to appoint Haley Geyer to the Butler County Parks and Recreation Commission Advisory Board for Region 4, with term expiring December 31, 2020.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried with Chairman Osche and Commissioner Boozel voting in favor, and Commissioner Geyer abstaining from vote.

2. Chief Clerk Andrejchak requested approval to appoint Adam Hartwig to the Butler County Parks and Recreation Commission Advisory Board for Region 5, with term expiring December 31, 2019.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Chief Clerk Andrejchak requested approval to appoint Lisa Campbell to the Butler County Parks and Recreation Commission Advisory Board as At Large Representative, with term expiring December 31, 2019.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

L. Prothonotary

1. Glenna Walters requested approval of Contract with Iron Mountain to convert 35 mm microfilm to 16 mm microfilm and to generate an external hardware drive to be downloaded in the Infocon System. Contract amount is \$4,450.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

M. Commissioners

1. Chief Clerk Andrejchak requested approval of Resolution 2017-16 supporting the submission of PA Housing Affordability and Rehabilitation Enhancement Fund (PHARE) application for contract in the amount of \$230,000 for the Butler County Acquisition Rehab (BAR) Program, with \$115,000 County match.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Chief Clerk Andrejchak requested approval of Resolution 2017-17 supporting the submission of PA Housing Affordability and Rehabilitation Enhancement Fund (PHARE) application for contract in the amount of \$50,000 for the Butler County First Time Homebuyer Down Payment Closing Cost Assistance Program, with \$50,000 County match.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Chief Clerk Andrejchak requested approval of Resolution 2017-19 (Human Services) authorizing application submission for the 2017 Emergency Solutions Grant to The Department of Community and Economic Development, with authorization for Chairman to sign all necessary forms included with final application.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Chief Clerk Andrejchak requested approval of PNC BusinessOptions Credit Application, with authorization for Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

5. Chief Clerk Andrejchak requested approval to appoint Bruce Russell to the Butler County Community College Board of Trustees for term ending June 30, 2023, replacing Sarah Forbes.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

6. Chief Clerk Andrejchak requested approval to appoint Ken DeFurio to the Butler County Community College Board of Trustees for a term ending June 30, 2019, replacing Steve Newcaster.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

7. Chief Clerk Andrejchak requested ratification of change of name agreement with Cafardi Ferguson Wyrick Weis & Stotler, LLC regarding Attorney Christopher Gabriel, with authorization for Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

8. Chief Clerk Andrejchak requested approval of Butler County 9-1-1 Communications Council By-Laws, as amended.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

9. Chief Clerk Andrejchak requested approval to enter into Health Care renewal with Highmark. He explained this is a 6.16 increase for 2018, and includes a three-year Loyalty Agreement with Highmark. Chairman Osche spoke regarding the risk involved in going to self-funding.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

10. Chief Clerk Andrejchak requested acceptance of proposal from DJS Ventures Inc. for the submission of an application to EPA for Communitywide Assessment Grant.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

BUDGETARY TRANSFERS

Chief Clerk Andrejchak asked for a motion to approve the budgetary transfers. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

RATIFICATION OF PERSONNEL TRANSACTIONS

Chief Clerk Andrejchak asked for a motion to ratify personnel transactions. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

TRAVEL REQUESTS

Chief Clerk Andrejchak asked for a motion to approve the travel requests. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

REQUISITIONS

Chief Clerk Andrejchak asked for a motion to approve the requisitions. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

CHECK REGISTER

Chief Clerk Andrejchak asked for a motion to approve the check register. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

Chairman Osche suspended the minutes for conference time with the media. Following media questions, the minutes resumed.

PUBLIC COMMENT ON GENERAL ITEMS

None.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried. The meeting adjourned at 10:56am.

Respectfully submitted,

Maria Thomas
Recording Administrative Assistant
Date Approved: November 15, 2017

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT AGENDA-SETTING MEETING: Thursday, November 9, 2017 at 10AM.
Public Meeting Room, 1st Floor

NEXT PUBLIC MEETING: Wednesday, November 15, 2017 at 10AM
Public Meeting Room, 1st Floor

FUTURE MEETINGS: Wednesday, November 29, 2017 Agenda-Setting
Wednesday, December 6, 2017 Public Meeting
Wednesday, December 20, 2017 Agenda-Setting
Wednesday, December 27, 2017 Public Meeting

The purpose of the agenda-setting meeting is to discuss matters of importance which may come before the Board of Commissioners for official action at the following public meeting. The attachments and documents for the agenda-setting meeting are subject to change before the time of official action or adoption.