

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Public Meeting**  
**Wednesday, July 19, 2017**  
**10:00 a.m.**

**MINUTES**

**PRESENT:**

Chairman Leslie Osche  
Commissioner Kimberly Geyer  
Commissioner Kevin Boozel  
Scott Andrejchak, Chief Clerk  
Michael English, County Solicitor  
Joyce Ainsworth, Human Services  
Ann Brown, Human Services  
John Campbell, Facilities & Operations  
Mark Gordon, Economic Development/Planning  
Kevin Gray, Planning  
Tom Holman, Court Administration  
Wendy Leslie, CDBG

Lori Shah, Administrative Asst.  
Maria Thomas, Recording Admin. Asst.

**Visitors:**

Rochelle Breier  
Tom Hockenberry, Aire-Ride  
Kathy Reddinger, Aire-Ride  
Jim Norris

**Media:**

Tom Victoria, Butler Eagle

**CALL MEETING TO ORDER**

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:00 a.m. on Wednesday, July 19, 2017, in the Public Meeting Room.

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

**PUBLIC COMMENT**

Tom Hockenberry of Pittsburgh Aire-Ride spoke about item E.3. on the agenda, and asked the Board of Commissioners to reconsider. He requested an RFP process be used for the MATP program. Mr. Hockenberry spoke about Title XIX of the Social Security Act.

**APPROVAL OF MINUTES**

Chairman Osche called for a motion to approve the minutes of the June 15, 2017, Agenda-Setting Meeting and the June 21, 2017, Public Meeting. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

## **PROCLAMATIONS AND PRESENTATIONS**

None.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

### **A. Court Administration**

1. Tom Holman requested approval of a service agreement with Compucom, Inc. for the provision of micro-filming services for the Domestic Relations Office, with authorization for Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Mr. Holman requested approval of a contract with Dr. David J. Simourd for the provision of services to validate the Adult Probation's use of the LSI-R risk management test in the amount of \$23,925.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

### **B. Facilities & Operations**

1. John Campbell requested ratification of ARM Energy Management LLC Agreement selling all rights, title and interest to "Peninsula Energy Services Company".

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Mr. Campbell requested approval of PCO 5 which includes waterproofing, excavation, and underpinning north side of Courthouse in the amount of \$13,349.82.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Mr. Campbell requested approval of PCO 6 with 90-day time extension from July 31, 2017 to October 31, 2017 for bollards in front of Government Center.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

### **C. Human Services**

1. Ann Brown requested approval to appoint Jacqueline Eppler for three-year term on the MH/EI/ID Advisory Board from July, 2017 through June, 2020.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Ms. Brown requested approval of the following FY 2016-2017 Contract amendments (see Attachment Book for details):
  - a. The Arc of Butler County
  - b. Community Care Connections, Inc.
  - c. Grapevine Center
  - d. Mental Health Association in Butler County
  - e. The CARE Center, Inc.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Ms. Brown requested approval of the following FY 2017-2018 Human Services Contracts (see Attachment Book for details):
  - a. Advance Wellness & Education Center, LLC.
  - b. Adventure Time Pediatric Therapy & Learning Center, LLC.
  - c. Alliance for Nonprofit Resources
  - d. ARC Human Services
  - e. Armstrong-Indiana Behavioral and Developmental Health Program
  - f. Butler Memorial Hospital
  - g. Catholic Charities
  - h. Center for Community Resources, Inc.
  - i. Community Care Connections, Inc.
  - j. Compro – Achieva
  - k. Crawford County
  - l. DePaul School for Hearing
  - m. Early Intervention Specialist, Inc.
  - n. Family Psychological
  - o. Glade Run Lutheran Services
  - p. Grapevine Center
  - q. The Integrated Care Corporation
  - r. Kids Count, Inc.
  - s. Lark Enterprises
  - t. Lighthouse Foundation
  - u. Next Step Therapy, Inc.
  - v. Nonprofit Development Corporation
  - w. Pediatric Therapy Professionals, Inc.
  - x. Positive Steps Therapy, LLC.
  - y. RehabLinks, LLP.
  - z. TEIS Early Intervention Provider
  - aa. The CARE Center, Inc.
  - bb. Therapy House
  - cc. United Way of Butler County
  - dd. Venango County Developmental Services
  - ee. Victim Outreach Intervention Center
  - ff. Western PA School for the Deaf

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

**D. Human Services – Children & Youth Services**

1. Ann Brown requested approval of the following Children and Youth/Juvenile Probation contracts for the period July 1, 2016 through June 30, 2017:
  - a. Community Care Connections
    - Community Home \$269.36 per day
  - b. Outside-In School
    - Pathways to Recovery 3.5 \$225.51 per day
    - Voyagers \$217.49 per day
    - Weekend Supervision Services \$290.00 per day

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Ms. Brown requested approval of contract amendment between Butler County Children & Youth/Juvenile Probation and Justice Works YouthCare to add \$14,400 to the contract that was effective July 1, 2016. This was a new Independent Living Program where some grant funds were held until it was determined if they were needed.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Ms. Brown requested approval of the following Children and Youth/Juvenile Probation contracts for the period July 1, 2017 through June 30, 2018 (see Attachment Book for details):
  - a. Abraxas
  - b. Adelphoi Education
  - c. Bethesda Children's Homes
  - d. Big Brothers/Big Sisters of Butler County
  - e. Child & Adolescent Clinical Associates
  - f. Children's Aid Society of Mercer County
  - g. Community Care Connections
  - h. Family Pathways
  - i. Glade Run Lutheran Services
  - j. In-Home Family Focused Treatment
  - k. Justice Works Youth Care Inc.
  - l. Lifesteps
  - m. Julia Lindemuth
  - n. Mark Snyder
  - o. Specialty Outreach Services
  - p. Nicole Thurner-Kievit
  - q. Totin Family Services
  - r. Vocational & Psychological Services
  - s. Victor Vouga

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

## **E. Human Services – Community Action**

1. Ann Brown requested ratification of submission of the HOME Program contract to the PA Department of Community and Economic Development. Butler County applied for funding on behalf of the Redevelopment Authority of Butler County for the owner occupied residential rehabilitation program. The Redevelopment Authority targeted census tract 9027 located in the Lyndora/Homeacre area.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Ms. Brown requested approval to enter into contract with Alliance for Non-Profit Resources for the provision of transportation services under the County's Shared Ride Transportation Program. The term of the contract is July 1, 2017 to June 30, 2018. This is a fee for service contract with a reimbursement rate of:
  - a. \$11.15 per one-way trip within a zone
  - b. \$3.50 for each additional zone crossed

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Ms. Brown requested approval to enter into a contract with Alliance for Nonprofit Resources (ANR) for services provided under the Medical Assistance Transportation Program. The term of the contract is July 1, 2017 to June 30, 2018. This is a fee for service contract with a blended trip reimbursement rate of \$34.86 per trip.

Commissioner Boozel spoke about Title XIX of the Social Security Act. Solicitor Mike English reported that he double checked with the State, and there is no legal problem with the current structure. Chairman Osche also stated that regulations were reviewed. Joyce Ainsworth indicated that she had asked Transportation Director to check with the State regarding compliance, and they were told they are in compliance.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

4. Ms. Brown requested approval of Resolution 2017-12 establishing a Title VI Program for the Butler Area Rural Transit (BART) program. Title VI of the Civil Rights Act of 1964 specifically provides that no person shall be denied benefits or discriminated against on the ground of race, color, or national origin under any program or activity receiving Federal financial assistance. Because Federal funding is received for BART program, the Federal Transit Administration required the County develop and adopt this plan.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

## **F. Information Technology**

1. Chief Clerk Andrejchak requested that this item, to wit, the three year Microsoft Enterprise renewal agreement with Dell, be tabled.

Commissioner Boozel motioned to table this item; seconded by Commissioner Geyer. The motion to table carried unanimously.

## **G. Planning - CDBG**

1. Wendy Leslie requested approval of Resolution 2017-11 opposing the elimination of the Community Development Block Grant funding.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Ms. Leslie requested approval of change order #4 on the Petrolia Borough Storm Sewer Project. This change order entails tying in the existing system at the top of the hill proposed for re-evaluation in the last change order (#3). This will complete the project. Additional materials and labor were required to address issues to tie in the existing system to the new part of the storm water system. This resulted in an increase of \$15,503.02 for a 2" water line repair, pipe obstruction, removal of poor material, grade adjustment, labor, etc.

Commissioner Boozel motioned to table this item; seconded by Commissioner Geyer. The motion to table carried unanimously.

3. Ms. Leslie requested approval of change order #4 on the Zelenople Borough ARC Grant Project. This is for a *reduction* in price of \$55,188. This change order deduction is a result of some design revisions which ended up reducing several quantities of pipe, fittings, labor, etc.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

## **H. Commissioners**

1. Chief Clerk Andrejchak requested this item, to wit, approval to appoint Philip Thompson to the Butler County Redevelopment Authority, be tabled.

Commissioner Boozel motioned to table this item; seconded by Commissioner Geyer. The motion to table carried unanimously.

## **BUDGETARY TRANSFERS**

Chief Clerk Andrejchak asked for a motion to approve the budgetary transfers. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

## **RATIFICATION OF PERSONNEL TRANSACTIONS**

Chief Clerk Andrejchak asked for a motion to ratify personnel transactions. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

## **TRAVEL REQUESTS**

Chief Clerk Andrejchak asked for a motion to approve the travel requests. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

## **REQUISITIONS**

Chief Clerk Andrejchak asked for a motion to approve the requisitions. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

## **CHECK REGISTER**

Chief Clerk Andrejchak asked for a motion to approve the check register. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

## **CONFERENCE TIME WITH MEDIA**

Chairman Osche suspended the minutes for conference time with the media. Following media questions, the minutes resumed.

## **PUBLIC COMMENT ON GENERAL ITEMS**

None.

## **ADJOURNMENT**

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried. The meeting adjourned at 10:41am.

Respectfully submitted,

Maria Thomas  
Recording Administrative Assistant  
Date Approved: August 16, 2017

**BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:**

**NEXT AGENDA-SETTING MEETING:** Thursday, August 10, 2017, 10:00 a.m.  
Public Meeting Room, 1st Floor

**NEXT PUBLIC MEETING:** Wednesday, August 16, 2017, 10:00 a.m.  
Public Meeting Room, 1st Floor

**FUTURE MEETINGS:** Wednesday, Sept. 13, 2017 Agenda Setting Meeting  
Wednesday, Sept. 20, 2017 Public Meeting  
Wednesday, October 11, 2017 Agenda Setting Meeting  
Wednesday, October 18, 2017 Public Meeting

*The purpose of the agenda-setting meeting is to discuss matters of importance which may come before the Board of Commissioners for official action at the following public meeting. The attachments and documents for the agenda-setting meeting are subject to change before the time of official action or adoption.*