

BUTLER COUNTY BOARD OF COMMISSIONERS
Agenda-Setting Meeting
Wednesday, October 11, 2017
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kevin Boozel
Scott Andrejchak, Chief Clerk
Michael English, County Solicitor
Joyce Ainsworth, Human Services
Steve Bicehouse, Emergency Services
Ann Brown, Human Services
John Campbell, Facilities & Operations
Billie Jo Edwards, Area Agency on Aging
Amanda Feltenberger, Human Services
Beth Herold, Area Agency on Aging

Wendy Leslie, CDBG
Lori Shah, Administrative Asst.
Maria Thomas, Recording Admin. Asst.
Glenna Walters, Prothonotary

Media:

Paula Grubbs, Butler Eagle
Kayla Molczan, Butler Radio

CALL MEETING TO ORDER

The regular public agenda-setting meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:03 a.m. on Wednesday, October 11, 2017, in the Public Meeting Room.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

- September 13, 2017, Agenda-Setting Meeting
- September 20, 2017, Public Meeting

PROCLAMATIONS AND PRESENTATIONS

- Mental Health Awareness Week, October 1–7, 2017

OLD BUSINESS

None.

NEW BUSINESS

A. Court Administration

1. Chief Clerk Scott Andrejchak announced that Tom Holman will request approval of a Centralized Coordinating Entity for the naloxone distribution program sponsored by PCCD.

B. District Attorney

1. Chief Clerk Andrejchak announced that Scott Roskovski will request approval of Addendum to Highway Safety Project Grant, with authorization for Chairman to sign.

C. Emergency Services

1. Steve Bicehouse will request approval of agreement with the State of Pennsylvania for Interoperability and Site Sharing of the Butler 01 site located in the State game lands near Boyers.
2. Mr. Bicehouse will request approval of tower lease with Consolidated Communications for the Freeport site. Term is 5 years renewable starting at \$1,700/month.
3. Mr. Bicehouse will request approval of Resolution to enter into a Memorandum of understanding with the ICORRS group to share costs of the Core of the Radio system.
4. Mr. Bicehouse will request approval of proposal with DQE to provide fiber to 7 sites for \$100,000 plus a recurring fee of \$425.00/month. 20 year term, pending contract review and approval by Solicitor.
5. Mr. Bicehouse will request approval of Lease Agreement with the West Sunbury Vol Fire Department to build a tower with a 20 year term, at \$500 per month, with a 2% increase per year.

D. Facilities and Operations

1. John Campbell will request approval of Planned Equipment Maintenance Agreement with Cummins Inc. for preventative maintenance at the Prison on three generators for coverage period June 1, 2017 through May 31, 2020, with authorization for Chairman to sign. Year 1 amount is \$713.48; Year 2 amount is \$713.48; and Year 3 amount is \$731.82; three-year total amount is \$2,158.78.
2. Mr. Campbell will request ratification of Change Order No. 3 with Uhl Construction Company, Inc. for Butler County Government Center Façade Renovations. There is no increase in amount.
3. Mr. Campbell will request ratification of Change Order No. 4 with Uhl Construction Company, Inc. for Butler County Government Center Façade Renovations effective September 27, 2017 in the amount of \$21,417.87.
4. Mr. Campbell will request approval of Change Order No. 7 regarding Courthouse time extension.
5. Mr. Campbell announced he is removing this item from the agenda, to wit, approval of PCO regarding Government Center time extension.

E. Human Services – Area Agency on Aging

1. Beth Herold will request approval to enter into a Professional Service Agreement with The Center for Community Resources for the Pennsylvania Medicare Improvements for Patients & Providers

Act (MIPPA) Partnership Pilot Program in the amount of \$17,656.66. The PA Department of Aging determined the recipients of the Program. There are no County funds involved.

F. Human Services

1. Ann Brown will request approval of Resolution 2017-19 authorizing application submission for the 2017 Emergency Solutions Grant to The Department of Community and Economic Development, with authorization for Chairman to sign all necessary forms included with final application. Butler County will be applying for funding to support homeless prevention and rapid re-housing services to be provided by Catholic Charities, in addition to funding on behalf of VOICe for renovations to their emergency shelter facilities. Amanda Feltenberger spoke about possibly adding approval of a Language Access Plan for approval.
2. Ms. Brown will request approval of the following FY 2017-2018 Contracts (see Attachment Book for details):
 - a. Open Table
 - b. Lifesteps, Inc.
 - c. Butler County Children's Center

G. Human Services – Drug & Alcohol

1. Ann Brown will request approval to appoint Attorney Nicole Thurner-Kievit to the Drug and Alcohol Advisory Board for a three year term running from September, 2017 through September, 2020, replacing Ms. Bridget Kaiser.
2. Ms. Brown will request approval for the following Contracts for July 1, 2017 through June 30, 2018 (see Attachment Book for details):
 - a. Another Way
 - b. Renewal Treatment Inc.
 - c. SpiritLife Inc.

H. Human Services – Children & Youth Services

1. Ann Brown will request approval to reappoint Donna Jenereski to the Children & Youth Advisory Board for three-year term. Her current term expires October 31, 2017.
2. Ms. Brown will request approval to reappoint Angela Schnur to the Children & Youth Advisory Board for three-year term. Her current term expires October 31, 2017.
3. Ms. Brown will request approval of Provider Agreement and a HIPAA Business Associate Agreement with Avanco International. These agreements are for the Child Accounting and Profile System (CAPS Case Management system) user fees for the period October 1, 2017 through June 30, 2018 in the amount of \$24,719.30.

I. Human Services – Community Action

1. Ann Brown will request ratification of submission of the 2017/2018 Consolidated Capital Agreement with the PA Department of Transportation, as signed electronically by Chairman through the PENNDot E-Grants system. Butler County was awarded \$398,800 for FY 2017/2018 for the purchase of six vehicles and communications equipment for use in the Shared Ride Transportation Program.

J. Parks

1. Chairman Osche announced that Gary Pinkerton will request approval to appoint Haley Geyer to the Butler County Parks and Recreation Commission Advisory Board for Region 4, with term expiring December 31, 2020.
2. Mr. Pinkerton will request approval to appoint Adam Hartwig to the Butler County Parks and Recreation Commission Advisory Board for Region 5, with term expiring December 31, 2019.
3. Mr. Pinkerton will request approval to appoint Lisa Campbell to the Butler County Parks and Recreation Commission Advisory Board as At Large Representative, with term expiring December 31, 2019.

K. Prothonotary

1. Glenna Walters will request approval of Contract with Iron Mountain to convert 35 mm microfilm to 16 mm microfilm and to generate an external hardware drive to be downloaded in the Infocon System. Contract amount is \$4,450.

L. Commissioners

1. Chief Clerk Andrejchak will request approval of Resolution 2017-16 supporting the submission of PA Housing Affordability and Rehabilitation Enhancement Fund (PHARE) application for contract in the amount of \$230,000 for the Butler County Acquisition Rehab (BAR) Program, with \$115,000 County match.
2. Chief Clerk Andrejchak will request approval of Resolution 2017-17 supporting the submission of PA Housing Affordability and Rehabilitation Enhancement Fund (PHARE) application for contract in the amount of \$50,000 for the Butler County First Time Homebuyer Down Payment Closing Cost Assistance Program, with \$50,000 County match.
3. Chief Clerk Andrejchak will request approval of PNC BusinessOptions Credit Application, with authorization for Chairman to sign. Chairman Osche asked Chief Clerk Andrejchak to explain this process.
4. Chief Clerk Andrejchak will request approval to appoint Bruce Russell to the Butler County Community College Board of Trustees for a six-year term, replacing Sarah Forbes.
5. Chief Clerk Andrejchak will request approval to appoint Ken DeFurio to the Butler County Community College Board of Trustees for a six-year term.
6. Chief Clerk Andrejchak will request ratification of change of name agreement with Cafardi Ferguson Wyrick Weis & Stotler, LLC regarding Attorney Christopher Gabriel, with authorization for Chairman to sign.
7. Chief Clerk Andrejchak will request approval of Butler County 9-1-1 Communications Council By-Laws, as amended. Chairman Osche explained that the changes simplify the By-Laws and eliminate some non-active subcommittees as well as clean up language regarding Chairman and Vice Chairman duties; and they redefine membership on the Board.
8. Chief Clerk Andrejchak will request approval to enter into Health Care renewal with Highmark. He explained this is a 6.16 increase for 2018, and includes a three-year Loyalty Agreement with Highmark.

CONFERENCE TIME WITH MEDIA

Chairman Osche suspended the minutes for conference time with the media. Following media questions, the minutes resumed.

PUBLIC COMMENT ON GENERAL ITEMS

None.

ADJOURNMENT

There being no further business, Chairman Osche motioned to adjourn; Commissioner Boozel made seconded the motion. The motion carried. The meeting adjourned at 10:42 a.m.

Respectfully submitted,

Maria Thomas
Recording Administrative Assistant
Date Approved: November 15, 2017

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING: Wednesday, October 18, 2017 at 10AM
Public Meeting Room, 1st Floor

NEXT AGENDA-SETTING MEETING: Thursday, November 9, 2017 at 10AM.
Public Meeting Room, 1st Floor

FUTURE MEETINGS: Wednesday, November 15, 2017 Public Meeting
Wednesday, November 29, 2017 Agenda-Setting
Wednesday, December 6, 2017 Public Meeting
Wednesday, December 20, 2017 Agenda-Setting
Wednesday, December 27, 2017 Public Meeting

The purpose of the agenda-setting meeting is to discuss matters of importance which may come before the Board of Commissioners for official action at the following public meeting. The attachments and documents for the agenda-setting meeting are subject to change before the time of official action or adoption.