

BUTLER COUNTY BOARD OF COMMISSIONERS
Agenda-Setting Meeting
Thursday, May 17, 2018
10:00 a.m.

AGENDA

- I. CALL MEETING TO ORDER**
- II. MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT ON AGENDA ITEMS**
- IV. APPROVAL OF MINUTES**
 - April 11, 2018, Agenda-Setting Meeting
 - April 18, 2018, Public Meeting
- V. PROCLAMATIONS AND PRESENTATIONS**
 - Safe Boating Week – May 19 – 25, 2018
 - Child Welfare Appreciation Day – June 1, 2018
- VI. OLD BUSINESS**
- VII. NEW BUSINESS**
 - A. Assessment**
 - 1. Approval of Service Agreement with Peak-Ryzex for pressure sealer used to seal tax cards for \$1,947.07.
 - B. Court Administration**
 - 1. Approval of amended Memorandum of Understanding with Center for Community Resources for services to the Butler County Specialty Courts.
 - 2. Approval of amendment to the PCCD Day Reporting Center Grants.
 - C. Emergency Services**
 - 1. Approval of updated agreement with Crown Castle that includes adding generator to the site, with authorization for Chairman to sign.
 - 2. Approval of Purchase Order Request for Crown Castle in the amount of \$6,670 for decommissioning of equipment on the Moraine tower.
 - 3. Approval of proposal with Stephen Campbell Associates for a P-25 capable recorder for the new radio system. Contract price is \$85,189.24.
 - 4. Approval of JG Contracting Company, Inc. Change Order 04 in the amount of \$391,364. This includes changing sites in Forestville, adding type 2 surge suppressors and building the Six Points tower.
 - 5. Approval of Agreement for Installation and Construction of Communications Tower with Central Electric Cooperative, Inc.
 - 6. Approval of Tower and Ground Space License Agreement with Central Electric Cooperative, Inc.
 - D. Facilities & Operations**
 - 1. Approval of amendment to shredding contract with Iron Mountain for program pricing schedule to include onsite consoles/containers pricing, with authorization for Chairman to sign.

2. Approval of Request for Change Order 013R1 (if approved to be Change Order 15) with Uhl Construction Company, Inc. for Government Center Façade Renovations, with a decrease amount of \$4,460.24, with authorization for Chairman to sign.
3. Approval of amendment to agreement with Gannet Fleming (originally approved on August 16, 2017) with coverage period being 'as needed', with specification in the minutes that approval includes the following details as listed in original agreement, with authorization for Chairman to sign:
 - a. The first task listed is for a cost not to exceed \$2,000.
 - b. The second task for sampling at one of the facilities of the County's choice for cost of \$1,500.
 - c. Other services as presented in Tasks 3 through 6 of original agreement.
4. Approval of Request for Change Order 017 with Uhl Construction Company, Inc. in the amount of \$5,817.24, effective May 8, 2018 for Government Center Façade Renovations.

E. Human Services

1. Approval to appoint Jodi Miller to the MH/EI/ID Advisory Board for a three year term running from May, 2018 through May, 2021 (replacing Roger Kelly).
2. Approval of FY 2017-2018 Contract Amendment with Community Care Connections adding Code W5955 to the Community Participation Support.

F. Human Services – Community Action

1. Approval of Resolution 2018-10 authorizing the Chairman and/or the Vice Chairman of the Board of Commissioners to electronically sign contract agreements with The PA Department of Transportation, and authorizing the Alliance For Nonprofit Resources to submit grant applications, budgets and any other requested information, and invoicing and reporting respectively. This resolution will remain in effect until rescinded or replaced with a new resolution.
2. Approval of Resolution 2018-11 designating the Director of Programs at the Alliance For Nonprofit Resources as the Authorized Official to assign user roles in the PENDOT EGrants system for the Shared Ride Transportation Program. This resolution will remain in effect until rescinded or replaced with a new resolution.
3. Approval of Contract with Alliance For Non-Profit Resources for the provision of transportation services under the County's Shared Ride Transportation Program. The term of contract is July 1, 2018 to June 30, 2019. This is a fee for service contract.
4. Approval of Contract with Alliance for Nonprofit Resources (ANR) for services provided under the Medical Assistance Transportation Program. The term of contract is July 1, 2018 to June 30, 2019. This is a fee for service contract with a blended trip reimbursement rate of \$36.48 per trip.

G. Information Technology

1. Approval of VOIP Agreement amendments with Consolidated Communications for five year lease with rebate total amount of \$15,200.

H. Planning -- Bridges

1. Approval of Municipal Engineer from the Selection Committee.

I. Planning CDBG

1. Bid opening for the McGrady Hollow Road Reconstruction Project located in Summit Township.
2. Bid opening for Evans City EDCO Park Bathhouse Renovation Project.
3. Bid opening for Evans City EDCO Park Pool Renovation Project.

J. Planning – Community Action

1. Approval of contract with Alliance for Nonprofit Resources (ANR) for administration of Food Purchase Program and the Federal TEFAP (temporary emergency food assistance program). Contract term July 1, 2018 to June 30, 2020 with annual budget amount of \$39,524.
2. Approval to terminate the current multi-year contract with HUNGER FREE PA for the Community Supplemental Food Program, with appointment of ANR as lead agency for state and federal programs.

K. Planning & Economic Development

1. Approval of the following appointments to the Butler County Infrastructure Bank Advisory Board for terms beginning June 1, 2018:
 - a. Michael Musser (Community Networking Resources) - one year term
 - b. Scott Andrejchak (Butler Co. Chief Clerk) - two year term
 - c. Mark Gordon (Butler Co. Chief Economic Development and Planning), Chairman - three year term.
 - d. Ross Green (Butler Co. IDA Chairman) - four year term
 - e. David Baum (Butler Co. General Authority Chairman) - five year term

L. Prothonotary

1. Approval of agreement with Infocon Corporation to convert and import images of old docket and index books at an estimated fee of \$12,000, to be paid out of Prothonotary Automation Fund, with authorization for Chairman to sign.

M. Recycling and Waste Management

1. Bid opening for recycling equipment for Blind Association.

N. Register of Wills

1. Approval of contract with Kofile Technologies for Guardian Tracking System (GTS) Migration and Integration Services in the amount of \$5,000, with authorization for Chairman to sign.

O. Sheriff's Office

1. Approval of Contract with Worth Township for Jeep Festival.
2. Approval of Contract with Bureau of Tourism for Music/Pyro Fest at Cooper's Lake and Oktoberfest on September 28, 29 and 30, 2018 at the Fairgrounds.
3. Approval of Contract with Summit Academy for graduation and football game fall coverage.

P. Veteran Services

1. Approval of VetraSpec User Agreement.

Q. Commissioners

1. Approval of Loan-In Agreement with Washington Trail – 1753.
2. Approval of Butler County Health and Safety Committee revised By-Laws.
3. Approval of Pool Plan and Order for Xerox 8070 in Elections.
4. Approval of PCorp insurance renewal.
5. Approval to accept grants in the amount of \$25,000 from the Butler County General Authority and \$25,000 from the Butler County Industrial Development Authority to be applied to pay fees of Delta Development Group, Inc. incurred by the County in connection with its transportation and infrastructure planning initiatives.
6. Approval of the following appointments to the Agricultural Land Preservation Board for terms running May 1, 2018 through April 30, 2021:
 - a. Rich Stuchal
 - b. Eugene Bergbigler
 - c. Luke Fritz
 - d. Alvin Vogel

7. Approval of Resolution No. 2018-13 Certifying the Stepping Up Initiative to Reduce the Number of People with Mental Illnesses in Jails.
8. Approval of Resolution No. 2018-14 to reimburse the Butler County Housing Authority for expenses related to Deshon Place, to be paid out of Act 137 Funds.

- VIII. BUDGETARY TRANSFERS
- IX. RATIFICATION OF PERSONNEL TRANSACTIONS
- X. TRAVEL REQUESTS
- XI. REQUISITIONS
- XII. CHECK REGISTER
- XIII. CONFERENCE TIME WITH MEDIA
- XIV. PUBLIC COMMENT ON GENERAL ITEMS
- XV. ADJOURNMENT

Maria Thomas
Administrative Assistant

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

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| NEXT PUBLIC MEETING: | Wednesday, May 23, 2018 at 10AM
Public Meeting Room, 1st Floor |
| NEXT AGENDA-SETTING MEETING: | Wednesday, June 6, 2018 at 10AM
Public Meeting Room, 1st Floor |
| FUTURE MEETING: | Wednesday, June 27, 2018 Public Meeting
Wednesday, July 11, 2018 Agenda-Setting Meeting
Wednesday, July 18, 2018 Public Meeting |

The purpose of the agenda-setting meeting is to discuss matters of importance which may come before the Board of Commissioners for official action at the following public meeting. The attachments and documents for the agenda-setting meeting are subject to change before the time of official action or adoption.